



Product Information Manager
PIM

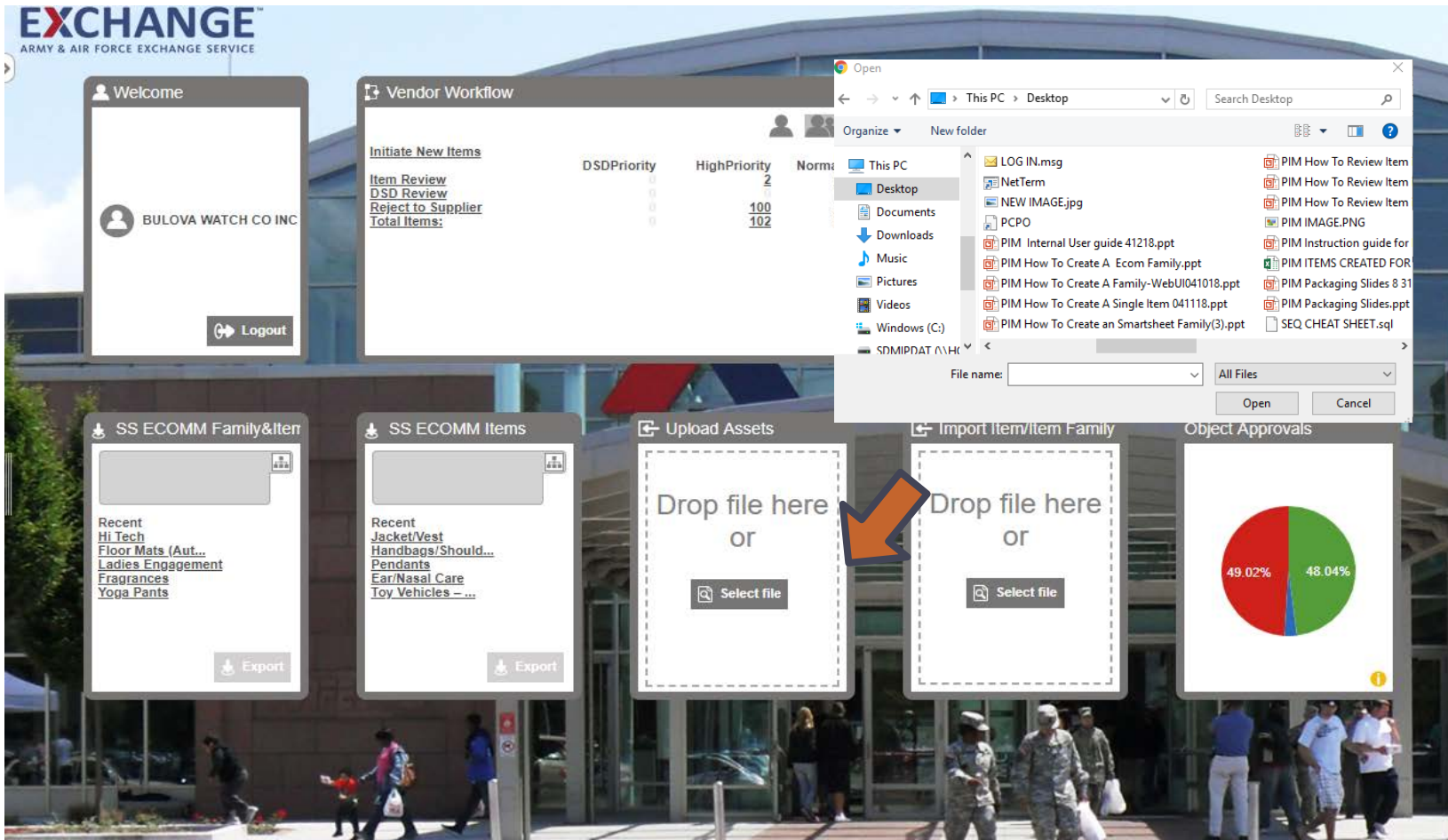
Supplier Guide for PIM
How to Upload Assets

EXCHANGE™ How to Upload Assets

➤ Supplier Login Page: <http://pim.aafes.com>



- Under Upload Asset
- Click select file
- Box will pop up to select your uploaded file (Max Size 40mb)
- Click Open



EXCHANGE™
ARMY & AIR FORCE EXCHANGE SERVICE

Welcome
BULOVA WATCH CO INC
Logout

Vendor Workflow

| Initiate New Items | DSDPriority | HighPriority | Norm: |
|---------------------|-------------|--------------|-------|
| Item Review | 0 | 2 | |
| DSD Review | 0 | 100 | |
| Reject to Supplier | 0 | 102 | |
| Total Items: | | | |

Open
This PC > Desktop
Search Desktop

Organize New folder

This PC Desktop Documents Downloads Music Pictures Videos Windows (C:) SDMIPDAT (\\Hc

LOG IN.msg
NetTerm
NEW IMAGE.jpg
PCPO
PIM Internal User guide 41218.ppt
PIM How To Create A Ecom Family.ppt
PIM How To Create A Family-WebUI041018.ppt
PIM How To Create A Single Item 041118.ppt
PIM How To Create an Smartsheet Family(3).ppt

PIM How To Review Item
PIM How To Review Item
PIM How To Review Item
PIM IMAGE.PNG
PIM Instruction guide for
PIM ITEMS CREATED FOR
PIM Packaging Slides 8 31
PIM Packaging Slides.ppt
SEQ CHEAT SHEET.sql

File name: All Files
Open Cancel

SS ECOMM Family&Item
Recent
Hi Tech
Floor Mats (Aut...
Ladies Engagement
Fragrances
Yoga Pants
Export

SS ECOMM Items
Recent
Jacket/Vest
Handbags/Should...
Pendants
Ear/Nasal Care
Toy Vehicles - ...
Export

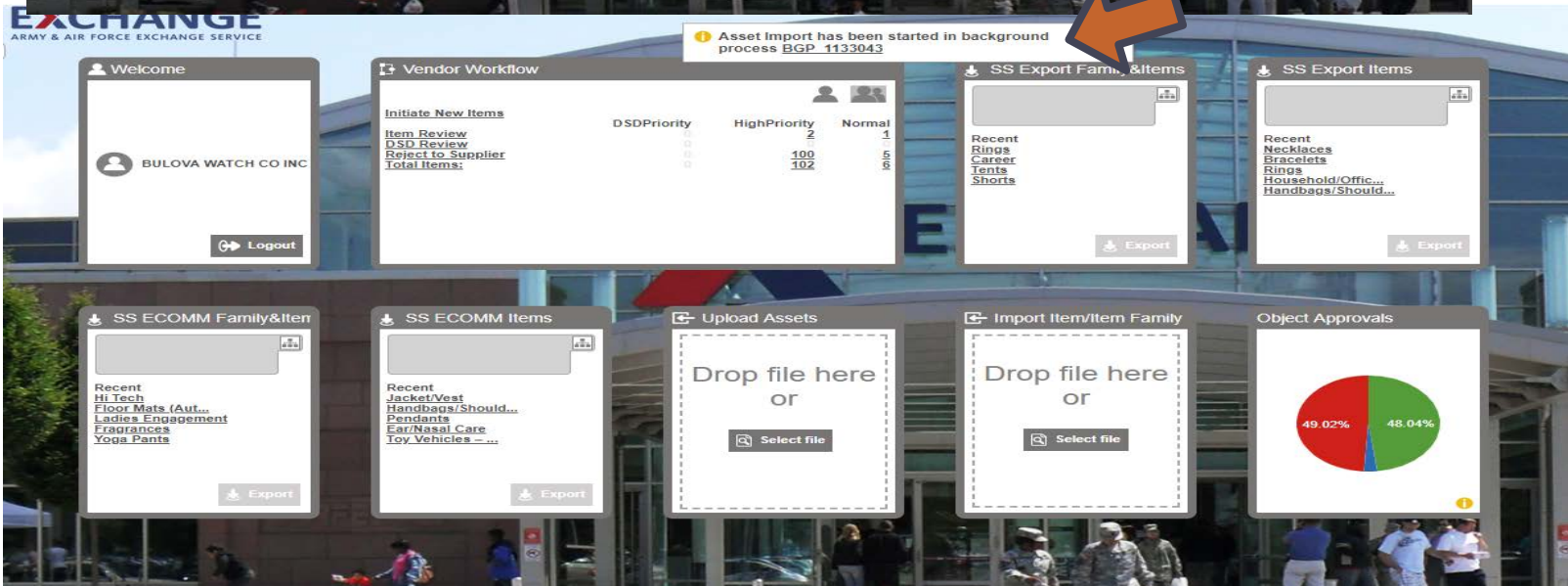
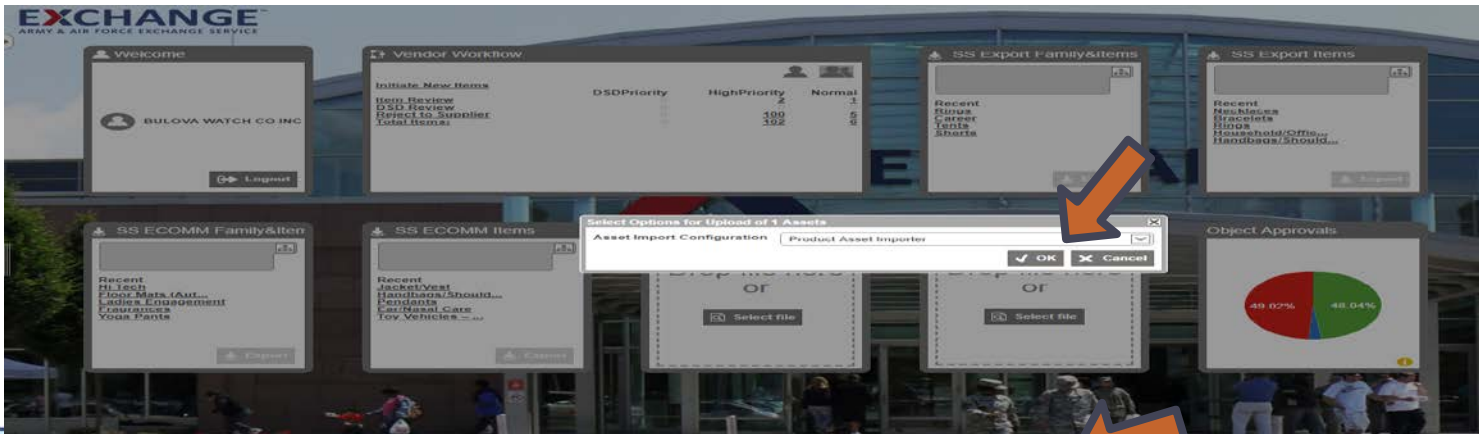
Upload Assets
Drop file here
or
Select file

Import Item/Item Family
Drop file here
or
Select file

Object Approvals
49.02% 48.04%

How to Upload Assets

- > Click Ok
- > Asset Import box will pop up Click on the link



- Status will indicate Succeeded
- Return to the home page by clicking on the Exchange



EXCHANGE™ ARMY & AIR FORCE EXCHANGE SERVICE

• BULOVA WATCH CO INC

Status Log

ID BGP_1133043

Started By 093800

Description ProductAssetImporter (1 files)

Template ID AssetImporterBGP

Status ✔ Succeeded

Started 9/11/18 12:22:31 PM

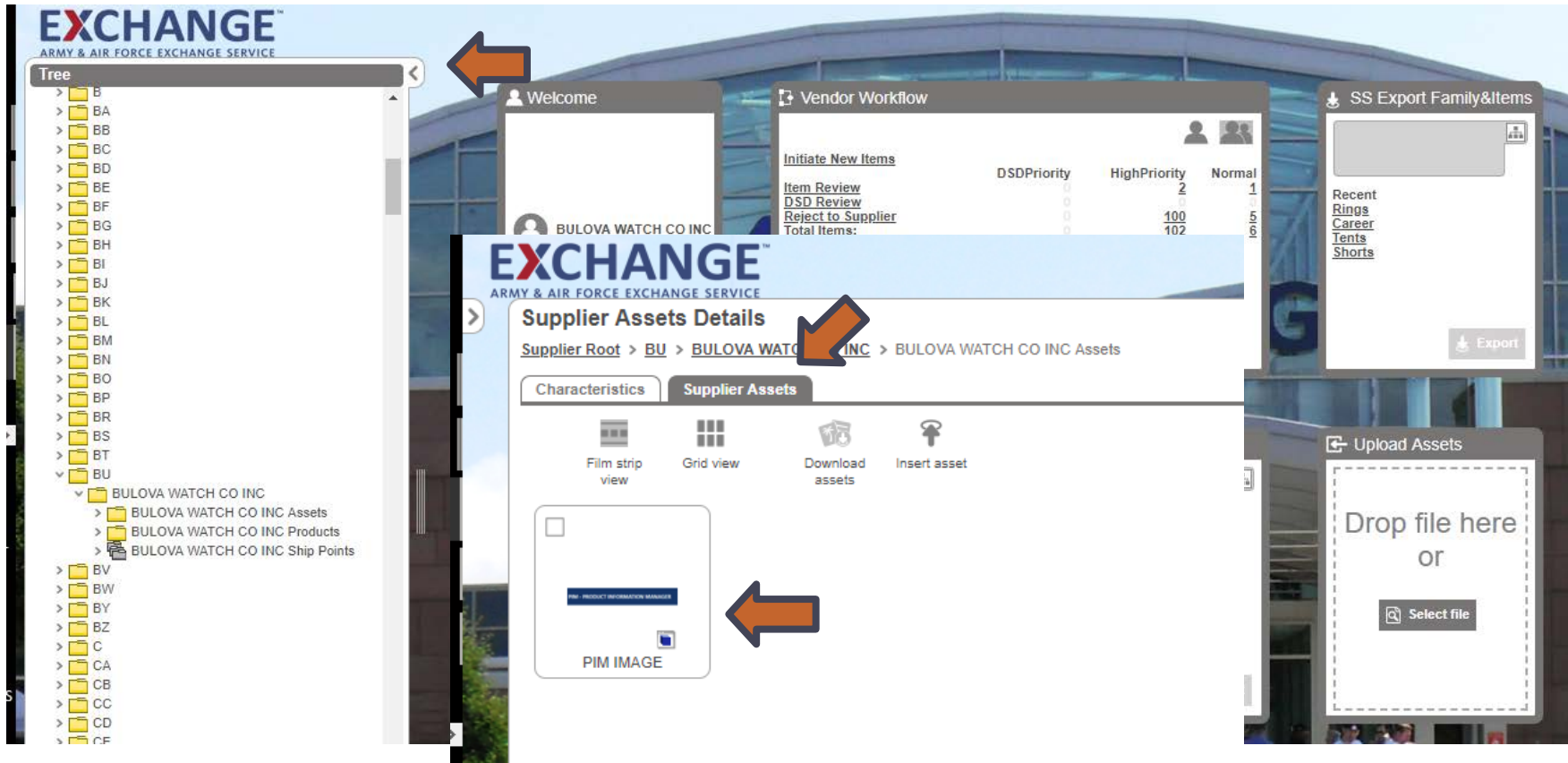
Finished 9/11/18 12:22:32 PM

Elapsed 3 s

Select all
 Clear filter
 Export

| ID | Type | Text |
|----|------|---|
| 10 | Info | 1 Assets imported |
| 20 | Info | 0 Assets updated |
| 30 | Info | 0 Assets failed to import |
| 40 | Info | New asset created, content for new asset " <u>PIM IMAGE</u> " will be uploaded. |
| 50 | Info | Found no products matches for asset <u>PIM IMAGE</u> |

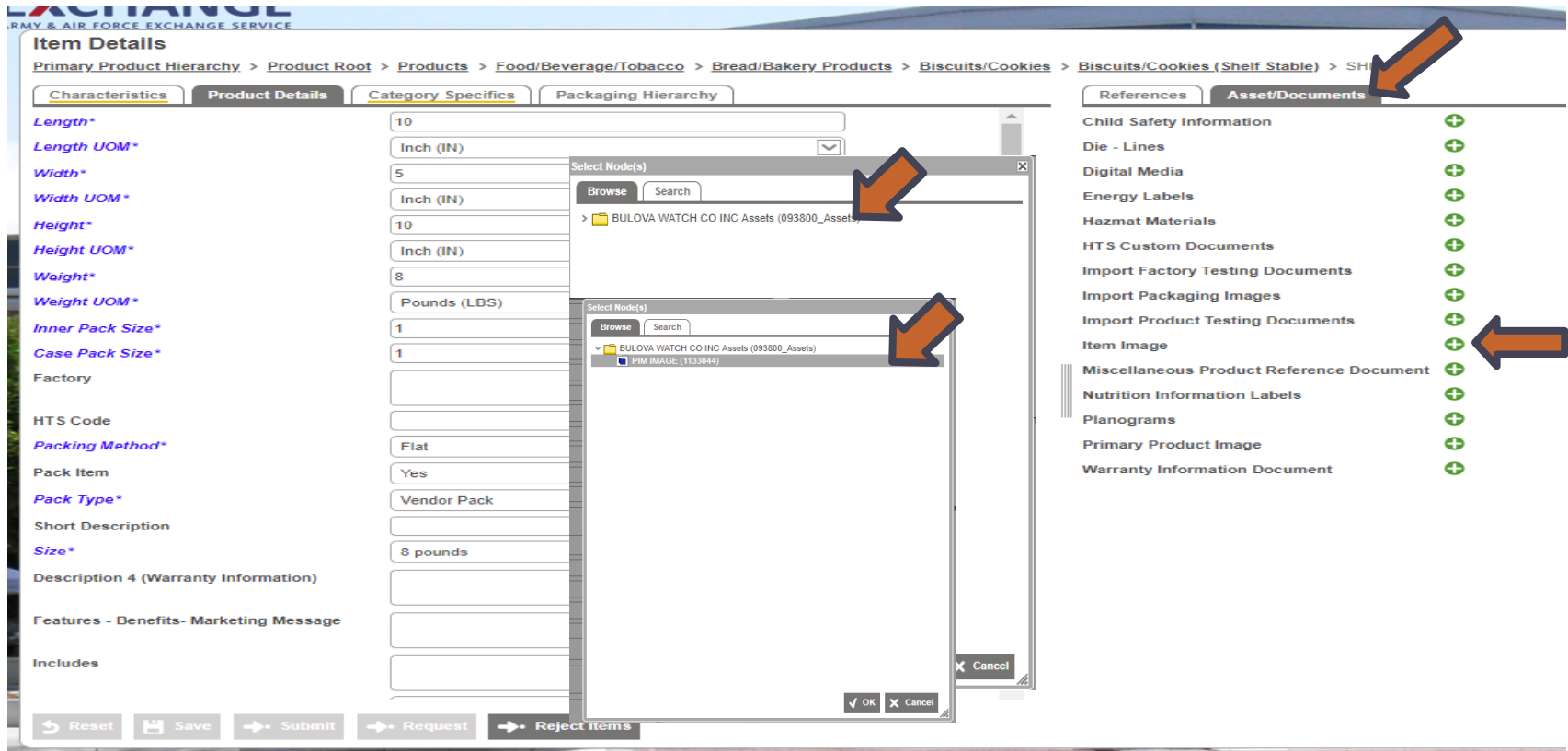
- › Click on Tree under Supplier Root
- › Under Ship Point name
- › Click on Asset
- › Under Supplier Asset your upload will be saved



The screenshot displays the EXCHANGE web application interface. On the left, a 'Tree' sidebar shows a hierarchical structure of folders. An orange arrow points to the 'BU' folder, which is expanded to show sub-folders: 'BULOVA WATCH CO INC', 'BULOVA WATCH CO INC Assets', 'BULOVA WATCH CO INC Products', and 'BULOVA WATCH CO INC Ship Points'. Another orange arrow points to the 'BULOVA WATCH CO INC Assets' folder. The main content area shows the 'Supplier Assets Details' page for 'BULOVA WATCH CO INC Assets'. The breadcrumb trail is 'Supplier Root > BU > BULOVA WATCH CO INC > BULOVA WATCH CO INC Assets'. Below the breadcrumb, there are tabs for 'Characteristics' and 'Supplier Assets'. The 'Supplier Assets' tab is active, showing a 'Film strip view' of an asset. An orange arrow points to the 'PIM IMAGE' asset. To the right, there is a 'Vendor Workflow' table with columns for 'DSDPriority', 'HighPriority', and 'Normal'. Below the table is a 'SS Export Family&Items' section with a list of items: 'Recent Rings', 'Career Tents', and 'Shorts'. At the bottom right, there is an 'Upload Assets' dialog box with a dashed border and the text 'Drop file here or Select file'.

| | DSDPriority | HighPriority | Normal |
|--------------------|-------------|--------------|--------|
| Item Review | 0 | 2 | 1 |
| DSD Review | 0 | 0 | 5 |
| Reject to Supplier | 0 | 100 | 6 |
| Total Items: | | 102 | |

- › Upload an thumbnail image to item created
- › Click on Item Image under Asset/Documents
- › Click Insert Image : Box will pop up use arrow to expand
- › Highlight the image click OK



The screenshot displays the 'Item Details' page in the EXCHANGE system. The breadcrumb trail is: Primary Product Hierarchy > Product Root > Products > Food/Beverage/Tobacco > Bread/Bakery Products > Biscuits/Cookies > Biscuits/Cookies (Shelf Stable) > SH. The 'Asset/Documents' tab is selected, showing a list of asset categories with green plus icons for expansion. The 'Item Image' option is highlighted with an arrow. Two pop-up windows are open, one for selecting a node and another for selecting a PIM image (PIM IMAGE (1133044)). Arrows point to the 'Asset/Documents' tab, the 'Item Image' option, and the pop-up windows.

- › Thumbnail will appear on item
- › Click Save
- › Return to the home page by clicking on the Exchange

ARMY & AIR FORCE EXCHANGE SERVICE

Item Details

Primary Product Hierarchy > Product Root > Products > Food/Beverage/Tobacco > Bread/Bakery Products > Biscuits/Cookies > Biscuits/Cookies (Shelf Stable) > SHIPPER

Characteristics | **Product Details** | **Category Specifics** | **Packaging Hierarchy** | **References** | **Asset/Documents**

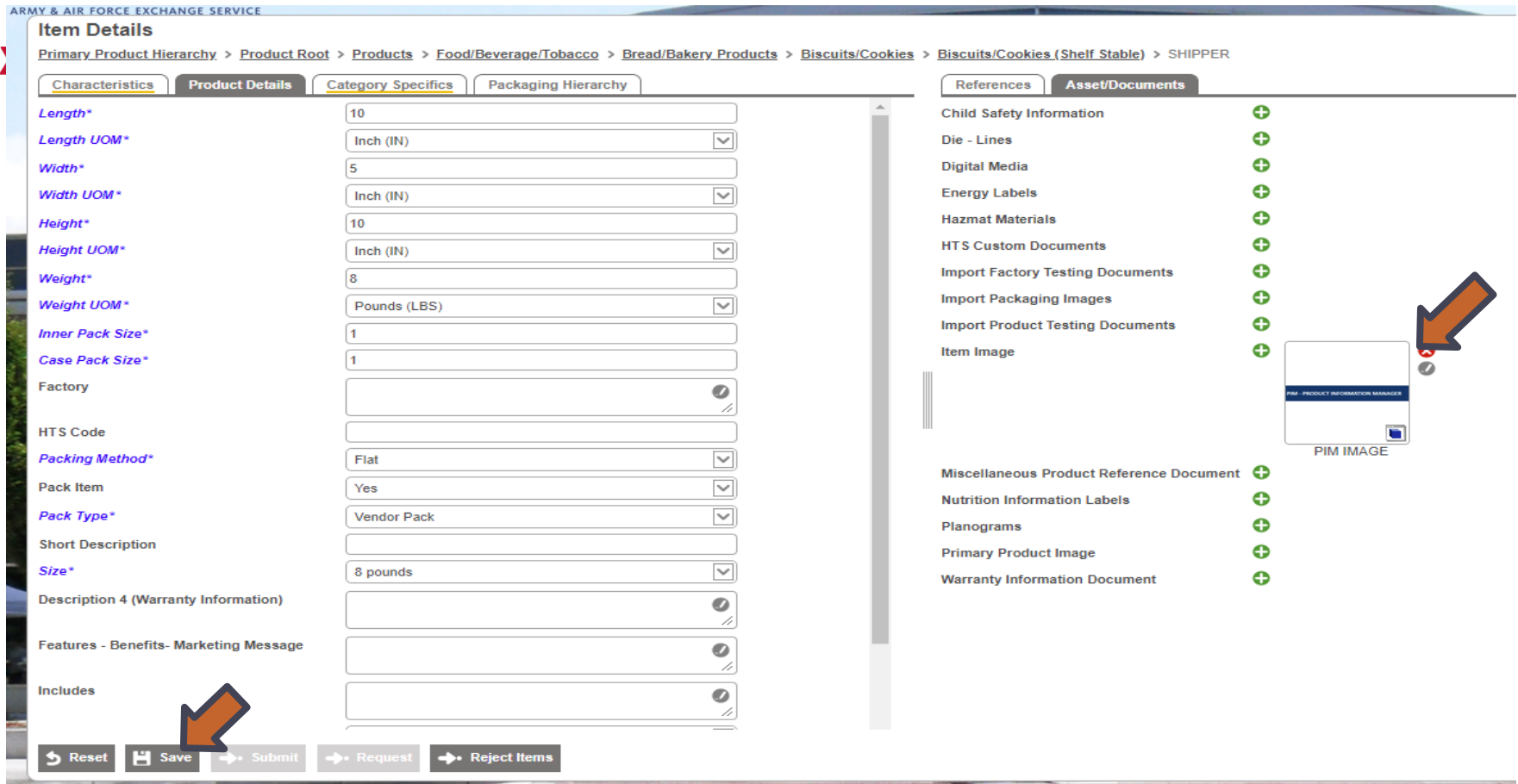
| | |
|--|---------------------------------------|
| Length* | 10 |
| Length UOM* | Inch (IN) <input type="checkbox"/> |
| Width* | 5 |
| Width UOM* | Inch (IN) <input type="checkbox"/> |
| Height* | 10 |
| Height UOM* | Inch (IN) <input type="checkbox"/> |
| Weight* | 8 |
| Weight UOM* | Pounds (LBS) <input type="checkbox"/> |
| Inner Pack Size* | 1 |
| Case Pack Size* | 1 |
| Factory | <input type="text"/> |
| HTS Code | <input type="text"/> |
| Packing Method* | Flat <input type="checkbox"/> |
| Pack Item | Yes <input type="checkbox"/> |
| Pack Type* | Vendor Pack <input type="checkbox"/> |
| Short Description | <input type="text"/> |
| Size* | 8 pounds <input type="checkbox"/> |
| Description 4 (Warranty Information) | <input type="text"/> |
| Features - Benefits- Marketing Message | <input type="text"/> |
| Includes | <input type="text"/> |

Reset Save Submit Request Reject Items

References

- Child Safety Information +
- Die - Lines +
- Digital Media +
- Energy Labels +
- Hazmat Materials +
- HTS Custom Documents +
- Import Factory Testing Documents +
- Import Packaging Images +
- Import Product Testing Documents +
- Item Image +
- Miscellaneous Product Reference Document +
- Nutrition Information Labels +
- Planograms +
- Primary Product Image +
- Warranty Information Document +

PIM IMAGE





**PIM email address
pimadmin@aafes.com**



Thank You!